**Annexure - II**

**GRIEVANCE REDRESSAL FORMAT**

**(In case of Insolvency Professional Agency)**

**To,**

**The Grievance Redressal Officer,**

**Institute of Insolvency Professionals of ICAI,**

**ICAI Bhawan, Hostel Block, III Floor,**

**A - 29, Sector-62,**

**Noida — 201301 (Uttar Pradesh)**

1. **Details of the Complainant:**

**Name of the Complainant: Registration Number (if any): Email Address:**

**Mobile/Phone Number:**

**Postal Address:**

1. **Date(s) of occurrence of grievance:**
2. **Relevant Sections of the Code/Regulations therein which are violated:**
3. **Nature and Details of the Grievance/Complaint:**
4. **Substantiating evidence/documents:**
5. **Nature of remedy sought:**

**10. Any other relevant information:**

**Verification**

**I, the Complainant, do hereby declare that what is stated above is   
true to the best of my knowledge and belief.**

**Verify today the day of , 20 at**

**Date: Name and Signatures of Complainant**

**Place:**

**NOTE:**

1. **Only a complaint against IIIPI should be submitted.**
2. **The Complaint and its enclosures should be filed in triplicate, duly signed by the Complainant and should be in English language. Any document/s in Hindi or in any Regional Language should be sent along with English translation thereof, duly verified as 'true copy'.**